

GREAT LIVERMERE PARISH COUNCIL

Minutes of Great Livermere Parish Council meeting held on Tuesday 24th September 2019
7:30pm in Great Livermere Village Hall.

Present: Cllrs: A Hudson, J Hartley, H Johnston, A Johnston & C. Cllr Hopfensperger.

1. **Apologies for absence**, WS Cllr S Brown

2. **Co-option of new councillors**

Brian Byers was co-opted on to the Parish Council. The relevant paperwork was completed.

Action Clerk

3. **Members Declarations of Interest and Dispensations:**

3.1 To receive declarations of interest from councillors on items on the agenda. None.

3.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

3.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

4. **Minutes** Minutes of the Tuesday 16th July 2019 meeting were agreed and signed as a correct record.

5. **Meeting open to the public**

None present.

6. **Report from County Councillor:** R Hopfensperger.

Cllr Hopfensperger reported that SCC are undertaking a boundary review. It has been sometime since the last review and the Council are looking to reduce Councillor numbers from 75 to 70 and having only single member wards, in line with West Suffolk Council. Cllr Hopfensperger said she would contribute £700 towards the cost of a new defibrillator. The streetlight, on Livermere Road, has been disconnected but still needs to be removed. Cllr Hopfensperger and the Clerk will investigate this matter.

Action Cllr Hopfensperger/Clerk

7. **Report from West Suffolk Councillor:** S. Brown

Although unable to attend the meeting Cllr Brown said, he would also be able to make a contribution of £700 towards the defibrillator. Cllr Brown has been in correspondence with a resident of Gt Livermere who raised concerns over Streetlights, the pavement and signage. Cllr Brown picked up on this with West Suffolk Council and they liaised with Suffolk CC, who did some work, but not satisfactorily. Cllr Brown informed the resident that it would be best to inform the PC at our meeting. The Clerk reported to Cllr Brown that the resident did not attend the meeting.

8. **Progress reports. For information, from:**

8.1. **Chairman**

The chairman had no report to make.

8.2 **Clerk:**

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8.2.1 Works in village. To discuss contractor for works

The clerk has met with a further 2 contractors, Concierge and Park Fencing. They both provided quotes. It was agreed that they would proceed with the quote from Park Fencing. The clerk will contact both the contractors and make the necessary arrangements for the work to be carried out.

Action Clerk

A member of the public has approached and asked if he could cut the grass at the war memorial as a volunteer. It was decided, although his offer was generous, that we are happy with the current arrangements.

Action Clerk

8.2.2 SCC Highways Self Help Scheme

The Clerk met with Mary Evans and Mark Stephens at SCC to discuss the Self Help Scheme. Although not the outcome, we were hoping a way forward has been potentially agreed. Anyone working on the highway will still need the chapter 8 training, but there will now be an additional element to the training that will look at, and advice on scenarios, and risk assessments, that are relevant to Parish Councils. We need to accept that Chapter 8 training is required. The Clerk thinks that we will see a change to other documents, i.e. winter maintenance to reflect this. The situation around litter picking is still something under discussion but it would appear the onus is on the District Council to ensure anyone carrying out this operation has the correct training. We really need so clarity on this situation, the Clerk will chase this up. This is a matter is being taken up directly with West Suffolk Council. Another option to tackle jobs we want undertaken is to use trained wardens from elsewhere. For instance Sudbury Town Council have trained operators, which can be hired to do remedial jobs, cutting back overhanging bushes, clean signs etc. Cllr A Johnston said he would be happy to undertake the Chapter 8 training. It was agreed that we need to think about what works we may require carrying out in the future and how we can best achieve this. This will be an agenda item for the next meeting.

Action Clerk

8.2.3 Landscape Training - for Neighbourhood Planning Groups, Parish councils. SPS

The Clerk is attending some training that is aimed at understanding landscape proposals as part of development schemes, including the assessment of landscapes with a view to delivering Neighbourhood Plans

8.2.4 Primary care update.

A free and confidential service for adults who need specialist support to help them with nonmedical issues that negatively affects their overall health has been launched across Suffolk. It seems approximately one third of all GP appointments are made by patients who have nothing medically wrong with them. Instead, they want to talk to their doctor about issues such as low morale, feeling overwhelmed, loneliness and anxiety. From next week, patients of Ixworth Surgery needing help and support with non-medical issues can be referred to a “social prescribing” community worker, Chris Armstrong. Patients registered with Stanton and Botesdale will be referred to Dan Pennock who is just beginning a similar role. You can talk to them in confidence and they will be able to give practical, helpful, non-judgemental advice on a whole host of issues. They will be able to help you make new friends, access new opportunities, learn new skills and lead healthier and fitter lifestyles. Patients with debt, drug, alcohol or gambling issues, or who want to quit smoking, can be referred to the Citizens Advice Bureau, Turning Point, Alcoholics Anonymous or OneLife Suffolk. You can be referred by your GP, community nurses, pharmacist or you can self-refer to them by phoning 07584 553125 for Chris or by email to Dan dan.Pennock@westsuffolkccg.nhs.uk

8.2.5 Road Side Nature Project review

Update of the latest developments with the RNR project.

The Clerk provide the Councillors with an update from Suffolk County Council about our Road Side Nature Project. It was discovered that this project is something that little was known about by a majority of the Councillors. The Clerk will forward the information she has to the Councillors.

Action Clerk

8.2.6 New regulations on digital accessibility

The clerk will look at the guidelines to ensure we are compliant

9 Finance.

The following accounts were approved and signed by two signatories

Administration	Office	£498.60
Training	SALC	£55.20
accounts software	Mijan	£37.50
Data protection	ICO	£40.00
insurance	came and co	£319.87

9.2 Bank reconciliation and accounts update.

The Clerk provided the Councillors with a bank reconciliation, income and expenditure account details and a budget report.

9.3 Budget

The clerk provided the Councillors with some figures for consideration. The budget will be discussed further at the next meeting.

10. Bus Shelter

The bus shelter needs to be cleaned. Cllr H Johnston will ask a local window cleaner if they are able to do it.

Action Cllr H Johnston

11. Footpath leaflet

To discuss meeting with SCC and Troston PC

Following the last meeting Cllr Hartley has spoken to the landowner, Ben Turner, about part of the piece of land between Great Livermere and Troston. Mr Turner not only confirmed that he would be happy for a permissive path to go on his land there but he also said he would be happy for one to go on the field adjacent to Bury Road. This would enable two popular walks to be undertaken safely. For this the Parish Council are very grateful. A further meeting with Troston and SCC has been arranged for the 9th October.

12. Highway/village matters

12.1 Streetlight, Troston Road.

With regards the coned light stump in Livermere Road, UKPN have informed us that Cols 10 and 12 were excavated w/c 19/08 and jointing completed 27/08. The removal of the stump and boards is down to SCC. SCC are aware of this and both the Clerk and Cllr Hopfensperger will chase them up. See under item 6.

Action Clerk/Cllr Hopfensperger

The light on The Street is out again. The Clerk has reported this. Ref: WEB044030

12.2 Dog litter bin replacement.

Cllr A Johnston has kindly installed the new bins, we are still waiting for a strapping set.

12.3 Grass cutting.

It was agreed that an invitation to tender for both the Churchyard grass cutting and the village grass cutting (not covered by the West Suffolk Service agreement) would be sent out before the new cutting season.

Action Clerk

13. Village Hall

To include information about fit villages

Alice Sadler, from Fit Villages, has been in correspondence with Jeff, from the village hall and she met with him on Thursday of last week – he has been very helpful. A new yoga class is set to launch on Wednesday 16th October with a free taster session, followed by a weekly class between 6-7.15pm.

Although Cllr Johnston is happy to give a report from the Village Hall, it was felt that a member of the village Hall committee may be better placed to do so. To this end Cllr Johnston will invite Jenny to the next Parish Council meeting, or if she is unable to attend, ask her to provide a report.

Action Cllr H Johnston

14. Defibrillator

To discuss option to purchase a defibrillator for the village.

It was agreed to go ahead with the purchase of the defibrillator as, with donations from both Cllrs Brown and Hopfensperger, the cost would be minimal. Results from the questionnaire indicated that there was a desire to have one for the village. It was decided that the most practical place for the device would be on the outside of the Village Hall. Cllr Johnston will ask the Village Hall Committee if they are happy for it to be installed there. There will be a very small electricity cost going forward.

Action Cllr H Johnston/Clerk

15 Play Area to include:

15.1 Play area report, to include annual report

There are a number of small issues that need addressing in the play area. The removal of the springy and the repairs to the climbing wall will be carried out by a contractor, see under item 8.2.1 It was proposed that a working party looks at the other works that need to be carried out in the play area. Cllr Byers has a pressure washer and generator. He will look to see if he is able to clean the equipment.

The Clerk has have contacted Adventure Playgrounds, now Action Play and Leisure for details and advice on wooden equipment. She has also contacted Wicksteed about replacement sleeve.

Action Cllr Byers/Clerk

16. Planning Matters None received.

17. Councillors reports and items for future agendas.

There seems to be a problem with the VAS (vehicle Activated Sign) intermittently not working. The Clerk will contact the supplier to discuss this. The Clerk will also investigate prices for a new, data collecting sign.

Action Clerk

It was noted that there are no signs for the play area. The Clerk will order two. One for the footpath end and one for the Street end.

Action Clerk

The direction signpost for Troston, at the junction with Barton Bottom, is damaged and needs replacing or repair. The Clerk will report this.

Action Clerk

18. Correspondence for information

18.1 Latest SALC E-bulletin 13 September 2019. Noted

18.2 Independent review into local government audit. Clerk completed.

18.3 Suffolk electoral review - briefing for town and parish councils - 10 October. Noted.

19. Date for next meetings: Tuesday 26th November 2019

20. To consider the exclusion of the public and press in the public interest for consideration of the following items:

20.1 Personnel Issues.

20.2 Legal Issues. None.