

**MINUTES OF THE PARISH COUNCIL MEETING OF GREAT LIVERMERE PARISH COUNCIL
held on 26th January 2016**

	<p>Members present: Councillor Hartley in the chair, Clay, Coates Johnson along with County Councillor Hopfensperger and Mrs. Waples (Clerk).</p> <p>A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. <i>A full transcript of the statement is available from the Clerk upon request.</i></p> <p>1.0 <u>Opening Public Session:</u> there were no members of the public present.</p> <p>2.0 <u>County Councillor's Report:</u> County Cllr. Hopfensperger was invited to submit her report in which she commented on the following:</p> <ul style="list-style-type: none"> • SCC Cabinet had approved a Budget 2016-17 which would now be presented to full cabinet in February and which included £36m of savings. Approval had also been recommended to increase Council Tax by 2% for Adult Social Care which would raised around £5.4m a year and would impact on a Band D property by an extra £22.5 per annum. • WSOH Consultation - a case had been made to have all 3 operations, Waste Transfer Station, Works Depot and Household Waste on one site. The consultation was in response to concerns that had been raised over the initial consultation and would cover assessments of sites coming forward and whether it was necessary to have all 3 operations on one site. • Suffolk Fire and Rescue Consultation - shaping the future of the Fire and Rescue Service • Public Service Village Mark II- A consultation has been launched on a revised masterplan to transform land at Western Way Bury St Edmunds into a 'public service village' which will create a one stop shop in Western Way for health, education, leisure and employment. • Brown Bin - a letter detailing the changes to the Brown Bin service should be issued in February 2016 with changes and charges effective 1 April 2016 • VAS - following issues with Highways Department at Western Way and its understanding as to how the VAS was being funded from her Locality Budget, she agreed to speak with them and iron out any misunderstandings <p>3.0 <u>Borough Councillor's Report:</u> Borough Cllr. Brown had previously submitted his apology. It was noted that he had submitted a comment on his discussions with Havebury which would be submitted under Agenda Item 10 v</p> <p>4.0 <u>SaferNeighbourhood Team - Bury Rural North Report:</u> apologies and a written report had been received from the SNT. It was confirmed that there had been 2 crimes of interest since the last meeting: Troston Road - 11.01.16 vehicle parked in the street was entered at the rear due to a faulty lock and a tool kit removed; Troston Road 01.01.16 diesel was taken from a car parked outside a dwelling. A request had been submitted asking all resident to call 101 or 999 if they see or hear something suspicious. A letter from Suffolk Constabulary was brought to the meeting's attention indicating that a series of changes to the local policing model have recently been announced which will help deliver significant savings required by the government. Suffolk Constabulary were confident that this review would still provide the service that the people of Suffolk required but it was also offering parish and town councils the ability to either individually or jointly match fund a PCSO at a cost of £32k per annum for the year 2016-17.</p> <p>5.0 <u>Chairman's Welcome:</u> The Chairman welcomed all to the meeting.</p> <ol style="list-style-type: none"> i. Apologies of absence were received from Cllr. Hudson due to work commitments. ii. Council consented to accept this apology.
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6.0	<p><u>Declarations of Interest:</u></p> <ul style="list-style-type: none"> i. The following declarations of Disclosable Pecuniary were received: Cllr. Coates, LNPI under Agenda Item 13v. There were no further Disclosable Pecuniary and/or local non-Pecuniary Interests for the agenda under discussion. There were no declarations of gifts of hospitality exceeding £25. ii. There were no requests for dispensation for the agenda under discussion.
7.0	<p><u>Minutes of the last meeting:</u></p> <p>Minutes of the Parish Council Meeting of 24 November 2015 were approved and signed by the Chairman as a true and accurate record, aif.</p>
8.0	<p><u>To fill, by co-option, the vacancies for the post of Councillor:</u> there were no persons coming forth to fill the vacancies. Cllr. Hartley agreed to speak to a parishioner who had expressed a previous interest.</p>
9.0	<p><u>Chairman's Communications:</u></p> <ul style="list-style-type: none"> i. Daffodils around the village - it was agreed that once the daffodils flowered the Council would take photos as an aide memoire for future planting schemes ii. Photos of the village - the Chairman agreed that he would also approach a parishioner for further photos of the Village to be uploaded to the website. iii. Living Good Neighbours Scheme - the Chairman confirmed that the Here to Help Network had been encouraged to follow the county Good Neighbours persona and that a public meeting would be held in February to provide further information. iv. Church Road - it was reported that the potholes in Church Road had been filled in.
10.0	<p><u>Clerk's Report:</u></p> <ul style="list-style-type: none"> i. No income had been received since the last meeting. ii. Payment of verified invoices was proposed by Cllr. Hartley and agreed by all: a breakdown of which can be seen in the table at the end of the minutes. iii. Council's Finances stood at £14,380.51 as of 29 January 2016. Overall the actual expenditure against budgeted for the period to date was under budget with savings having been made in the general maintenance of the village. It was noted that the Staffing Budget was slightly overspent which was due to the hours the Clerk had spent in assuring that the Council was compliant with the Regulations covered by the Transparency Code. This was expected to be covered by a claim lodged with SALC for funding under the Transparency Code Funding funded by the UK Government. It was also confirmed that the whole of the VAS cost had been moved from reserves into the revenue budget due to uncertainty over the funding coming forth from County Cllr. Hopfensperger's Locality Budget. iv. To consider donations under the LGA 1972 s137 - it was noted that previously the Council had agreed to support a donation to St Nicholas Hospice and that cheque had now been raised. v. To receive an update on works to the Car Parking Area in Mere View - the meeting was informed that Borough Cllr. Brown had followed up with Havebury on this issue who had stated that as several of the residence had dedicated off street parking and some had parking within the curtilage of their gardens it in reality meant that only Nos 7,8 and 9 did not have their own dedicated spaces. Based on this assessment and given that there was virtually no demand for the block of four garages at the end of No 12's rear garden Havebury would be unlikely to consider any parking improvements at Mere View even with substantial match funding. Council was in agreement that there was nothing further that they could do and that this item would be closed off the agenda. The Clerk was however asked to respond to the comment that Havebury had had difficulty in letting out one of the garages with the suggestion that Havebury might want to consider offering the garage rent free/at a reduced price for a short period to move vehicles away from the area. vi. To receive an update on the purchase of a mobile VAS to be shared with Troston Parish Council - Council was informed that due to operational difficulties all orders placed in the UK would now be passed over to Radarlux in Germany and fulfilled by the German offices. It was

	<p>expected that the UK branch would be closed. Councillors expressed concern at the day to day handling of any issues that might arise and agreed that the order with Radarlux should now be cancelled and as such placed with Westcotec in Norfolk, aif. It was noted that the Clerk had liaised with the Clerk to Troston PC who had agreed that this seemed the better course of action to take.</p> <p>vii. To receive an update from Highways on flooding issues on The Street - further work was in abeyance as the bottle banks had not yet been moved. St Edmundsbury had stated that these would be moved in the coming week and the Clerk agree to liaise with Highways for the remedial work as previously reported.</p> <p>viii. To consider and review the Budget for 2016-17 and the precept to be served on the Billing Authority - agreed the budget of £6278 with the precept of £4320.</p> <p>ix. To consider audit procedures for smaller authorities and the procurement process offered by the Sector Led Body effective April 2017 and to consider action to be taken prior to this date - council noted the creation of a Sector Led Body set up to provide effective and efficient external audit arrangements for local councils effective for the year 2017/18 onwards and was in agreement that it would opt into the new arrangements and noted that those opting in will be under a 5 year agreement. More information will be circulated once it was known.</p> <p>x. To note the creation Transparency Code Funding - following explanation on the type of financial assistance upon which the Council could claim, it was agreed that the hours that the Clerk had spent on ensuring that the Council was compliant with the Transparency Code should be reclaimed. It was agreed that the Clerk would work out the number of hours worked/to be worked for the financial year and submit such a claim.</p> <p>xi. Play Area Inspection Report - the Clerk informed the meeting that the latest report had been received and three items still required attention: Cllr. Johnson agreed to lift the canopy of the overhanging trees from the bench; once he had received the brush from the Chairman he would clean the algae from the Mulit-play steps and the Clerk agreed to contact the Handyman who had renovated the seats to see if he would quote for works to the swing framework.</p> <p>11.00 <u>Councillors' reports:</u> the following matters were brought to the Clerk's attention:</p> <p>i. Vegetation deposited on the entrance to the field by the Playing Field - it was confirmed that this had been reported to Havebury as Strutt and Parker Farms had reported that this area did not belong to them. Cllr. Coates confirmed that signs prohibiting Fly Tipping had since been erected by Havebury.</p> <p>12.00 <u>Planning Issues:</u></p> <p>i. The following determination was reported to the Council: Planning Permission for works consisting of: i) Roof- strip roof, remove existing battens and replace with new, add insulation membrane, replace retained/matching new slates ii) chimney - dismantle chimney and reconstruct to 1.1m using retained and matching new bricks iii) bridging beam - fit steel fitch plate to strengthen joint between bridging beam and wall plate @ Church Close, Church Road.</p> <p>13.00 <u>Correspondence:</u></p> <p>i. A number of emails and general correspondence had been previously circulated to all Councillors.</p> <p>ii. SALC - LAIS 1384 - Housing CPRE and Spending Review - Council noted contents</p> <p>iii. Suffolk Fire and Rescue Service - consultation - shaping the future of the Fire and Rescue Service - this would be forwarded to all Cllrs. for individual responses</p> <p>iv. West Suffolk - West Suffolk Operational Hub - consultation - this would be forwarded to all Cllrs. for individual responses</p> <p>v. SALC - LAIS 1385 - Public Service Ombudsman - Council noted contents</p> <p>vi. SALC - Queens 90th Birthday Celebrations 2016 - Council noted contents - Cllr. Coates made a request on behalf of the Village Hall Trust for financial assistance from the Parish Council for a Village Event to commemorate the Queen's 90th Birthday similar to that held for the Queen's Diamond Jubilee. It was agreed that Council were minded to consider financially supporting such an event subject to further details coming forth. This would be</p>
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14.00	added to the March agenda for further consideration, aif.							
	vii. SALC - CQC Inspection of West Suffolk NHS Foundation Trust - this would be forwarded to all Cllrs. for individual responses.							
	Closing Public Session: there were no members of the public present							
	There being no further business the Chairman declared the meeting closed 9.04pm.							
	The next Parish Council Meeting would be on 1 March 2016 commencing at 7.30pm in the Village Hall							
	Financial Transactions as agreed to be paid (see Agenda Item 10ii).							
	Date	Chq No	Payee	Description	Power	Nett	VAT	Gross
	26/01	396	V Waples	Salary & Expenses	LGA 1972 s111 & 112	242.44		242.44
26/01	397	St Edmundsbury	Grass Cutting	Open Spaces Act 1906 ss 9&10	900.93	180.19	1081.12	
26/01	398	St Edmundsbury	Election Expenses	LGA 1972 s42	21.34		21.34	
26/01	399	HMRC	PAYE	Inc & Corp. Taxes	75.80		75.80	
26/01	400	St Nicholas Hospice	Donation	LGA 1972 s137	100.00		100.00	