

**MINUTES OF THE PARISH COUNCIL MEETING OF GREAT LIVERMERE PARISH COUNCIL
held on 11th August 2015**

	<p>Members present: Councillor Hartley in the chair, Coates and Johnson along with Borough Councillor Simon Brown, Mrs. Waples (Clerk) and three members of the public.</p> <p>A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. <i>A full transcript of the statement is available from the Clerk upon request.</i></p> <p>1.0 <u>Opening Public Session:</u> the following comments were brought to the Parish Council's attention:</p> <ul style="list-style-type: none"> • Mere View Parking - would the Parish Council be getting a response from Havebury on future changes to alleviate the problems? <p>2.0 <u>County Councillor's Report:</u> although no apologies or report had been received from County Cllr. Hopfensperger it was believed that she was on Annual Leave.</p> <p>3.0 <u>Borough Councillor's Report:</u> Borough Cllr. Brown was invited to submit his report in which he commented on the following:</p> <ul style="list-style-type: none"> • Brown Bins - SCC will no longer be subsidising the cost of having the brown bins emptied by the Borough due to government withdrawal of subsidies. Currently there were ongoing discussions as to how this would impact on residents and whether residents should be expected to pay for this or whether it would be funded elsewhere. There would be a full consultation on this later in the year. • Funding - there were monies available so please call on him. He reminded the Council that he too had a Locality Budget which could be spent on community uses. • Community Events within the village - he would endeavour to attend the coffee mornings and any other event at which he would aim to raise the profile of the Borough and funding and assistance with which the Borough could help. • When questioned he confirmed that all agencies undertook to clear litter but litter on the Highways - in particular the B and C routes was not a high priority. He agree to chase for a more definitive answer on the issue of litter clearing. <p>4.0 <u>SaferNeighbourhood Team - Bury Rural North Report:</u> <i>submitted after the meeting</i> Firstly the SNT would like to thank the Chairman, the Council and the community for their continued support. Your dedicated PCSO is 3314 McDaid. <u>Crime Statistics:</u> there have been no crimes of interest since your last meeting. <u>Speeding Data:</u> since your last meeting there have been 9 speed checks conducted with 9 verbal warnings given, 7 community speed watch letters, 8 traffic offence reports. The speeder device has also been sent away for its annual calibration within the last month so we have been unable to conduct as many checks as usual. <u>News:</u> we now have 3 new members to our Safer Neighbourhood Team - PC 672 John Frith, PC 32 Mo Arondel and PCSO 3175 Nicola Amey. PC Arondel and PCSO Amey are with us permanently and PC Frith is currently with us for a 2 month attachment with the possibility of becoming permanent. All three officers have been with the Constabulary for many years and most recently been based in Bury St Edmunds town centre.</p> <p>5.0 <u>Chairman's Welcome:</u> The Chairman welcomed all to the meeting.</p> <ol style="list-style-type: none"> i. There were no applicable apologies of absence . <p>6.0 <u>Declarations of Interest:</u></p> <ol style="list-style-type: none"> i. There were no declarations of Disclosable Pecuniary and local non-Pecuniary Interests for the agenda under discussion. There were no declarations of gifts of hospitality exceeding £25. ii. There were no requests for dispensation for the agenda under discussion.
--	--

7.0	<p><u>Minutes of the last meeting:</u> Minutes of the Annual Parish Council Meeting of 22nd May 2015 were approved and signed by the Chairman as a true and accurate record, aif.</p>
8.0	<p><u>To fill, by co-option, the vacancies for the post of Councillor:</u> Two applications for the four vacant posts had been received since the last meeting. With reference to Schedule 12, para 39 of the LGA 1972, Robert Clay and Adam Hudson were proposed for two of the posts. It was unanimously agreed to co-opt both Mr Clay and Mr Hudson to the Council, aif. Following the signing of their Declarations of Acceptance of Office, both were invited to join the Councillors at the table. The Chairman also mentioned that there was the possibility that two other people had also expressed an interest in being co-opted onto the Parish Council and that he would speak with them prior to the next meeting.</p>
9.0	<p><u>Chairman's Communications:</u></p> <ul style="list-style-type: none"> i. Whilst it was confirmed that the bus shelter was being used and appeared to be comfortable there was still the issue of remedial works to the base that had been installed on the opposite side of the road. The Clerk confirmed that she had looked into this and SCC were still awaiting a date from the contractor as to when he would return and carry out the agreed works. ii. Here to Help Network - the meeting was made aware of a request for the Parish Council to support an initiative which was similar to the Good Neighbour Scheme and would be run by a parishioner. It was held that this would be of benefit to the community and would offer help and assistance to those in need from others who had the relevant skills and resources to assist. It was agreed that in principle the Parish Council would support such a scheme being explored further. iii. Noticeboards in the Bus Shelter - it was agreed that these were too small and the Clerk would obtain quotations for larger ones. iv. Seat at BT Phonebox - it was reported that this had become very overgrown recently and that a parishioner had cleared the area and tidied it up and would continue so to do. The Council's thanks were offered which the Chairman agreed to pass on. v. Path between Church Road and The Street had been cleared by the Chairman and a parishioner. The Chairman confirmed that he would undertake this role on a regular basis. vi. Mere View - the area outside of Mere View with particular reference to No 4 still flooded - the Clerk was asked to chase Highways for a response. vii. BT Infinity - this was now in the village
10.0	<p><u>Clerk's Report:</u></p> <ul style="list-style-type: none"> i. Income in the sum of £118.82 as a Recycling Credit St Edmundsbury Borough Council had been received since the last meeting. ii. Payment of verified invoices was proposed by Cllr. Hartley and agreed by all: a breakdown of which can be seen in the table at the end of the minutes. iii. Council's Finances stood at £16,904.77 as of 10th August 2015. Overall the actual expenditure against budgeted for the period to date was 23% under. iv. To receive an update on works to the Car Parking Area in Mere View - nothing had been forthcoming from Havebury and the Clerk and Borough Cllr. Brown were asked to continue to follow this up. v. To consider items of expenditure to be incurred on the Parish's assets - the Clerk made the meeting aware that she had obtained a quotation for works to be carried out to the 5 benches within the parish. This would involve not only cleaning the items but also repairing and applying varnish coats to woodwork and paint to the metalwork. Council was in agreement to accept the quotation in the sum of £485 inclusive of labour and materials, aif. It was further discussed and agreed that the Parish Council should advertise for a Village Handyman to carry out a number of routine maintenance jobs around the village, aif. vi. To receive the Annual Review of the Clerk's contract and the matters arising as per the paper submitted by the Clerk - the Chairman confirmed that he had carried out the Annual Review of the Clerk's contract and had found the Clerk's performance to be satisfactory on all levels.

	<p>However, as per the paper submitted by the Clerk, he was in agreement that the Clerk's contracted hours be changed from 2 to 3.5 hours per week. It was agreed that following key changes in legislation there was an increase in the amount of time the Clerk spent on Council administration. Council was in full agreement that this change be approved with a start date of 1st September 2015, aif. It was noted that this would result in an annual increase to the staffing budget by £704.</p> <p>vii. To receive an update on the costs involved in the sharing of a mobile VAS with Troston Parish Council - Council was made aware that the Clerk had still to hear from County Cllr. Hopfensperger as to whether the request for Locality Funding had been approved to assist with the purchase of the VAS which she would continue to chase. The Clerk confirmed that the Chairman and her had signed the Memorandum of Understanding which had been returned to SCC and had asked for the installation of the new post to be undertaken as soon as possible. It was hoped that at the next meeting there would be an update from Troston as to how their application for funds was progressing and on its preferred unit.</p>
11.0	<p><u>Councillors' reports:</u> the following matters were brought to the Clerk's attention:</p> <ol style="list-style-type: none"> i. Ivy within trees on Playground - following discussion it was agreed that Cllr. Johnson be given permission to remove the ivy mass from a number of trees on the field side of the playing field. ii. Path opposite the BT Phonebox - this would be passed onto Highways for assistance in clearing the path and cutting back the tree overgrowth
12.0	<p><u>Planning Issues:</u></p> <ol style="list-style-type: none"> i. Planning Application: <ul style="list-style-type: none"> • DC/15/1522/TCA - i) fell 1 No Leylandii ii) crown lift branches to south side over neighbours property of 1 No Leylandii iii) 1 No Leylandii - remove damaged branches to south side @ The Lodge, Church Road. <p>The Council had no objections to this work being carried out.</p> ii. Council was informed of the following decisions coming forth: <ul style="list-style-type: none"> • Permission to carry out tree works at Livermere Hall, Church Road iii. Tree at 15/16 Mere View and those on Church Road - the Clerk was asked to enquire as to whether the Borough would be able to send an arboriculturist to assess the tree at this property and those along Church Road.
13.00	<p><u>Correspondence:</u></p> <ol style="list-style-type: none"> i. Training - offer of training to be undertaken at Stanton by a SALC trainer. It was agreed that once details were known the Clerk would send an email around detailing the type of training on offer.
14.00	<p>There being no further business the Chairman declared the meeting closed 9.00pm.</p> <p>Date of future meetings: Parish Council Meeting all commencing at 7.30pm in the Village Hall 13th October 2015 24 November 2015 26 January 2015 1 March 2016 3rd May 2016 - Annual Parish Council Meeting commencing at 6.30pm with the Annual Parish Meeting following at 7.30pm.</p>

Financial Transactions as agreed to be paid (see Agenda Item 10ii).

Date	Chq No	Payee	Description	Power	Nett	VAT	Gross
11/08	386	V Waples	Salary & Expenses	LGA 1972 s111 & 112	203.81		203.81
11/08	387	D Thrower	Grass Cutting for Churchyard	Open Spaces Act 1906 ss 9&10	400.00		400.00
11/08	388	CAS	Subscription for 2014-2015	LGA 1972 s111	25.00	5.00	30.00
11/08	389	SALC	Training	LGA 1972 s111	2.50	0.50	3.00

DRAFT