

**MINUTES OF THE PARISH COUNCIL MEETING OF GREAT LIVERMERE PARISH COUNCIL  
held on 25<sup>th</sup> November 2014**

	<p>Members present: Councillor Hartley in the chair, Councillors Benson, Coates and King, along with Borough Councillor C Spicer (latterly), PCSO H Cogman, Mrs. Waples (Clerk) and one member of the public.</p> <p>A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. <i>A full transcript of the statement is available from the Clerk upon request.</i></p> <p>1.0 <u>Opening Public Session:</u> the following issues were brought to the Council's attention:</p> <ul style="list-style-type: none"> <li>• flooding outside of properties on Mere View and along The Street was still an ongoing problem. Noted that the issue was now worse since the road had been repaired.</li> <li>• Evident that drains could not cope and that the grips needed clearing.</li> <li>• ongoing situation regarding the lack of parking provision in Mere View</li> </ul> <p>2.0 <u>To adopt a Protocol for Reporting at Meetings of the Council:</u> given that the law now allowed the public the right to report on council meetings, Council was in agreement to adopt a protocol which would deal with filming and would specify the protocol to be followed at meetings so that expectations could be clearly managed and the public and councillors would know what to expect, aif.</p> <p>3.0 <u>County Councillor's Report:</u> County Cllr. Hopfensperger had submitted her apologies and asked to be kept informed of the Council's decision on the siting of Vehicle Activated Signs. Council was also in agreement that it would be interested in attending the Quarterly Divisional Meetings being set up by County Cllr. Hopfensperger.</p> <p>4.0 <u>Borough Councillor's Report:</u> Borough Cllr. Spicer was invited to submit his report in which he brought the meeting's attention to the following:</p> <ul style="list-style-type: none"> <li>• Highways - he recommended that the Council ask for a site meeting with Highways as Pakenham had recently had such a meeting and covered a number of issues relating to drains and potholes.</li> <li>• Borough Elections 2015 - he confirmed that he would not be standing again next year but wished to ensure that the link that had recently been forged with Ampton Estates was continued. It was suggested that Mr Turner be invited to the Annual Parish Meeting.</li> </ul> <p>5.0 <u>Bury Rural SNT Police Report:</u> PCSO Hollie Cogman was invited to submit her report in which she confirmed that there had been no crimes of note since the last meeting. The next tasking meeting to discuss and decide priorities which is open to the public, will be held at 7.00pm Tuesday 16th December 2014 at Bury St Edmunds Police Station. Since 1st September there had been 85 speed checks resulting in 58 verbal warnings, 193 warning letters, 22 endorsable fixed penalty notices, 5 notices of impending prosecution, 9 speeding course offers and 1 report for summons. There had also been a spate of burglaries on the patch over the last couple of weeks - the trend appeared to be lawn mowers, hedge trimmers and other garden machinery. Advice and assistance was offered on ways and means of securing outbuildings such as sheds and garages.</p> <p>6.0 <u>Chairman's Welcome:</u> The Chairman welcomed all to the meeting.</p> <p>i. Apologies of absence were submitted by Cllr. Johnson (ill health) and Cllr. Waterson (ill health).</p>	
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7.0	<p>ii. Council consented to accept these apologies.</p> <p><u>Declarations of Interest:</u></p> <p>i. There were no declarations of Disclosable Pecuniary and local non-Pecuniary Interests for the agenda under discussion.</p> <p>ii. There were no requests for dispensation for the agenda under discussion.</p>	
8.0	<p><u>Minutes of the last meeting:</u></p> <p>Minutes of the Parish Council Meeting of September 30<sup>th</sup> 2014 were approved and signed by the Chairman as a true and accurate record, aif.</p>	
9.0	<p><u>Chairman's Report:</u></p> <p>The Chairman confirmed that he had received in writing and accepted the resignation of Cllr. Williams. The Clerk would now notify the Borough and the vacancy would be advertised. He made the meeting aware that the footpath between The Street and the Church had been cleared and that the footpath sign was broken and laying on the ground. He also mentioned that the wall and trees on the corner of Church Road were currently being repaired and trimmed back and that a clothes and shoes bank had appeared on the grass verge next to the bottle banks.</p> <p>Council discussed the siting of the clothes bank and agreed that, as no permission had been sought, no agreement was in place and the bank was aesthetically unpleasing, the Clerk should ask for its immediate removal.</p>	
10.0	<p><u>Clerk's Report:</u></p> <p>i. Council's Finances stood at £14,425.95 as of 25 November 2014. Council was aware that it was currently operating at a slight under-spend for the year to date.</p> <p>ii. No income had been received since the last meeting.</p> <p>iii. Payment of verified invoices was proposed by Cllr. Hartley and agreed by all: J Hartley £61.14 cheque 373 (LGA 1972 s111); V Waples £124.22 cheque 374 (LGA 1972 s111 &amp; 112); D Thrower £ 200.00 cheque 375 (Open Space Act 1906 s9&amp; 10).</p> <p>iv. To receive an update on works to the Bus Shelter &amp; costs associated with its installation: Council was advised that the process was still ongoing and no further updates were available.</p> <p>v. To receive an update on works to the Car Parking Area in Mere View - Council was made aware that, Havebury having changed their criteria, were still to confirm whether this project was viable or not. It was agreed that, whilst the Parish Council did not have excessive funds it would be willing to make a contribution if it would make the lives of its residents more comfortable and alleviate a problem. The Clerk was asked to continue to chase Havebury on this matter for an indication of costs so it could debate the matter further.</p> <p>vi. To receive an update on the issues raised with Highways relating to drains and drainage issues - Council was in agreement that the Clerk would liaise with Highways for a meeting to discuss these issues further.</p> <p>vii. To note costs involved in the sharing of a mobile VAS with Troston Parish Council - Council was in agreement that the Clerk should ask SCC to assess The Street and Troston Road for suitability and noted that Troston Parish Council would be interested in discussion the possibility of sharing such a device.</p> <p>viii. To note the response from Troston Parish Council over the installation of a defibrillator in the village - Council noted that, due to logistical reasons, Troston would not be pursuing this further. Council was in agreement that this should be discussed further at the Annual Parish Meeting to ascertain parishioner's views.</p> <p>ix. Local Government Pay agreement - Council was made aware of the pay agreement that had been reached and confirmed pay scales for the two</p>	<p>Clerk/ Havebury</p> <p>Clerk/SCC</p> <p>Clerk/SCC</p> <p>Clerk</p>

	<p>financial years covering 2014-2016. There was a one-off payment (pro-rate) to be made in December 2014. It was noted that the pay increase was effected from 1 January 2015 and was not backdated.</p> <p>x. S137 Payment - Council noted that a request for financial assistance had been received from the Samaritans in Bury St Edmunds. Agreement was forthcoming to suspend the decision regarding payments to be made under S137 until the meeting in January 2015.</p> <p>11.0 <u>To consider &amp; receive the budget for 2015/2016:</u> Council reviewed the previously circulated budget for 2015/2016. It was noted that the proposed precept would, as in previous years cover the running costs of the Parish Council. It was agreed that the Parish Council was minded to set a precept of £5405 total and understood the financial impact this would have upon the parishioners. Council was keen to ensure that any increase was less than 2.5%. This would be finalised at the meeting in January once the Council's Approved Tax Base was known.</p> <p>12.0 <u>Councillors' reports:</u> i. Cllr. King asked for an update on ownership and maintenance of trees within the properties along Mere View. It was noted that Havebury had insisted that the upkeep of these trees was the responsibility of the tenants and an agreement to such an effect would have been signed by the tenant. Havebury had agreed that their contractors would come out and assess the trees and contact the tenants as appropriate.</p> <p>13.0 <u>Planning Issues:</u> i. Planning Application for first floor rear extension @ Meadow House, Church Road. Council was in agreement to support this application, aif ii. Application for the removal of a Leylandii hedge @ Chyangwel, The Street. Council was in agreement to support this application, aif. iii. Application under Te Overhead Lines (Exemption) (England and Wales) Regulations 2009 - replacement of overhead wire with underground electric cable @ Street Farm, The Street. Council noted the application but had no comments to make.</p> <p>St Edmundsbury had advised the Parish Council of the following applications: iv. Permission to fell Holly Tree and carry out line clearance of Willow Tree to BT telephone lines @ 35 The Street</p> <p>14.0 <u>Correspondence:</u> there were no further issues to be brought to the Council's attention:</p> <p>15.0 <u>Closing Comments from the Public:</u> i. Shooting - Council was made aware that during a recent shoot organised by a local landowner, visitors had been seen shooting across the road. The meeting was understood that there should be no shooting within 30 metres of a road/public footpath and the Clerk was asked to write with the Council's concerns.</p> <p>There being no further business the Chairman declared the meeting closed at 8.21pm.</p> <p>Date of future meeting: 13<sup>th</sup> January 2015 commencing at 7.30pm in the Village Hall.</p>	
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