

**MINUTES OF THE PARISH COUNCIL MEETING OF GREAT LIVERMERE PARISH COUNCIL  
held on 26<sup>th</sup> November 2013**

	<p>Members present: Councillor Hartley in the chair, Councillors Benson, Coates, Johnson, King and Williams along with Mrs. Waples (Clerk), Borough Councillor Christopher Spicer and one member of the public.</p>	
1.0	<p><u>Opening Public Session:</u> the following issues were brought to the Council's attention:</p> <ul style="list-style-type: none"> <li>i. Mere View - parking issues - the meeting was advised that the Clerk had asked for a Ranger from Havebury to come out and look at the issues arising. Borough Cllr. Spicer suggested that the Parish Council should write to the CEO at Havebury for action.</li> </ul>	
2.0	<p><u>County Councillor's Report:</u> County Cllr. Hopfensperger had been unable to submit a report for the Parish Council's attention.</p>	
3.0	<p><u>Borough Councillor's Report:</u> Borough Cllr. Spicer was invited to submit his report in which he brought the meetings attention to the following matters:</p> <ul style="list-style-type: none"> <li>i. Great Barton - Council was advised that the Borough had been obliged to find a site for a travelling family, who had worked within the Borough for the last year, to over winterize. A piece of land, owned by Suffolk County Council, on the edge of Great Barton had now been allocated and whilst the family had been given a licence to spend 12 weeks on this site no further caravans belonging to friends and guests would be allowed. It was hoped that this would not impact on neighbouring parishes.</li> <li>ii. Expansion of Bury St Edmunds &amp; Great Barton - it was noted that the North East expansion of the town would extend out towards the hamlet of Cattishall next to Great Barton. It was expected that an appropriate buffer zone between the eastern edge of the development and Cattishall would be provided which would protect the character of Great Barton.</li> <li>iii. Expansion of Bury St Edmunds - whilst the case had been made for the expansion of Bury St Edmunds, it was important that the parishes surrounding the town should be protected.</li> </ul>	
4.0	<p><u>Bury Rural SNT Report:</u> Apologies had been received from PCSO Hollie Cogman who had produced a written report which mentioned that there had been 1 crime of interest in the Parish since the last meeting: theft of heating oil from premises in Mere View. Priorities for the SNT were to continue to enforce speeding issues and update the parishes accordingly; pre-emptive patrols for hare coursing and active patrols to prevent burglary from dwellings and other buildings. Since the last meeting the sped board had been deployed a number of times in the village but no offences had been detected. Council was also made aware that, following complaints received from parishioners regarding the inappropriate speed of tractors and farm machinery through the village, the SNT had put out a warning on its Sunday email to the various watches which included Farmwatch and had added it to the weekly Neighbourhood Watch letters that the Liaison Officer circulated. Council was also made aware that appropriate posts had been erected within the village designed to take the Mobile Vehicle Activated Signs which should be deployed in early Spring 2014. Council's attention was also drawn to the problems that the village had experienced during the loading of sugar beet. A local haulier had on occasions blocked the road whilst loading the sugar beet. It was however mentioned that whilst this might be an offence, at is was for a limited period only it was probably not worth the cost and manpower to investigate.</p>	
5.0	<p><u>Chairman's Welcome:</u> The Chairman welcomed all to the meeting.</p> <ul style="list-style-type: none"> <li>i. There were no applicable apologies.</li> </ul>	

6.0	<p><u>Declarations of Interest:</u></p> <ul style="list-style-type: none"> <li>i. There were no declarations of Disclosable Pecuniary and non-Pecuniary Interests for the agenda under discussion.</li> <li>ii. There were no requests for dispensation for the agenda under discussion.</li> </ul>	Clerk
7.0	<p><u>Minutes of the last meeting:</u> Minutes of the Parish Council Meeting of 1<sup>st</sup> October 2013 were approved and signed by the Chairman as a true and accurate record. It was noted that the Play Inspection Report had not mentioned the spikes on top of the slide. These were reported as being effective.</p>	
8.0	<p><u>Chairman's Report:</u> The Chairman confirmed that he had received a letter from the ex Chairman who hoped that the Parish Council would still be as active as it had been in the past.</p>	
9.0	<p><u>Clerk's Report:</u></p> <ul style="list-style-type: none"> <li>i. Finances stood at £14,865.54 as of November 26<sup>th</sup> 2013.</li> <li>ii. No income had been received and banked since the last meeting.</li> <li>iii. Payment of verified invoices was proposed by Cllr. Johnson and agreed by all: D Thrower £195.00 cheque 351 (Open Spaces Act 1908 s9&amp;10); St Edmundsbury B/C £1168.51 cheque 352 (Open Spaces Act 1908 s9&amp;10); Suffolk Preservation Society £25.00 cheque 353 (LGA 1972 s142) and V Waples £155.50 cheque 354.</li> <li>iv. Play Inspection Report - Council noted that some of the works required to be carried out to the equipment would be carried out in the Spring and that the Clerk was yet to receive quotations for repairs to some of the equipment. Council were in agreement that signs depicting ownership should be installed and as such accepted the quotation from Realise Futures in the sum of £ 183.86 plus VAT. It was also agreed that the details showing contact numbers should be placed on a separate plate. It was also reported that the bin on the Playing Field was overflowing and had not been emptied for a number of weeks. The Clerk agreed to report this to the Borough Council.</li> <li>v. Bus Shelter - Council was informed that the Clerk was in the process of filling out the application forms for financial assistance from the County with regards to the installation of a new bus shelter and noticeboard. Borough Cllr. Spicer suggested that the Council also contact the Borough to see what funding may be available.</li> <li>vi. Dog Bins - Council was in agreement to accept the quotation from St. Edmundsbury in the sum of £518.40 for the supply and installation of 2 metal dog bins - locations as previously agreed.</li> <li>vii. Section 137 Payments - Council was made aware of two requests for donations - Ixworth Surgery Patients Association and St Edmundsbury Newstalk. It was agreed that a donation of £100 be made to the former as Councillors were aware that this service was used by members of the parish. The Clerk was also asked to enquire as to why the Rural Caravan had not visited the area recently.</li> <li>viii. Landscape Maintenance 2014 - Council was in agreement to accept the Borough Council's quotation for grass cutting in Great Livermere for 2014 in the sum of £866.28 plus VAT.</li> <li>ix. Newsletter December 2013 - Council was shown a draft newsletter prepared by the Clerk. It was agreed that, following insertions of dates for next year's meeting along with reference to items discussed at this and the last meeting and the village welcome letter, this would be printed and circulated in early December 2013 to all households in the parish.</li> </ul>	
10.0	<p><u>Precept for 2014/2015:</u> Council reviewed the previously circulated budget for 2014/2015. It was noted that the proposed precept would, as in previous years cover the running costs of the Parish Council. Although there had been high capital costs in past years these had been met from the Council's reserves. It was agreed that the Parish Council was minded to set a precept of £5405 total and understood the financial impact this would have upon the parishioners. This would be finalised at the meeting in January once the Council's Tax Base was known.</p>	

11.0 12.00 13.00 14.00	<p><u>Councillors' reports:</u> there were no reports from the Councillors present.</p> <p><u>Planning Issues:</u> The Borough Council had informed the Parish Council of the following decision:</p> <ul style="list-style-type: none"><li>i. Planning permission for the provision of vehicular access including insertion of gates @ Livermere Lodge, Church Road, Great Livermere.</li></ul> <p><u>Correspondence:</u> the following items were brought to the Council's attention:</p> <ul style="list-style-type: none"><li>i. Letter from the ex-Chairman thanking the Parish Council for her 'send-off' and wishing them all well with some reminders of work to still be carried out.</li><li>ii. AON Insurance - Snow Clearance, Salting and Gritting - information on policy guidelines and cover in preparation for the cold weather</li><li>iii. War Memorials Trust - Bulletin and letter regarding war memorials</li><li>iv. SCC - Suffolk Fire and Rescue Service - Integrated Risk Management Plan 2014-17</li></ul> <p><u>Closing Public Session:</u> no matters were raised.</p> <p>There being no other business the Chairman declared the meeting closed at 9.04pm.</p> <p>Date of next meeting: Parish Council Meeting on Tuesday 7<sup>th</sup> January 2014 commencing at 7.30pm in the Village Hall.</p> <p>Dates for 2014:</p> <p>7<sup>th</sup> January 2014 11<sup>th</sup> March 2014 13<sup>th</sup> May 2014</p>	
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