

GREAT LIVERMERE PARISH COUNCIL

CLERK TO THE COUNCIL
Tel. 01284 787178

Roundstone House
Livermere Road
Great Barton IP31 2SB

The Councillors of Great Livermere Parish Council are summoned to the Annual Parish Council Meeting scheduled for Tuesday 3rd May 2016 in the Village Hall commencing @ 6.30pm

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Clerk who will instruct that they are not included in the filming.

AGENDA

- 1. Election of Chair to the Parish Council**
- 2. Chairman's welcome**
 - i. Council to accept apologies
 - ii. Council to consent to accept apologies
- 3. Members' Declarations of Interest**
 - i. to receive disclosures of pecuniary and non-pecuniary interests including gifts of hospitality in excess of £25.
 - ii. to consider requests for dispensation for the agenda under discussion
- 4. Minutes of last meeting** to sign the minutes of the Parish Council Meeting of 1st March 2016 as a true and accurate record.
- 5. To consider and approve the appointment of Mrs. Vicki Gay to the post of Clerk/RFO to the Council**
- 6. To consider applications for the vacancies in the post of Councillor**
- 7. Chairman's Communications:** to receive issues raised by the Chairman
- 8. Clerk's report**
 - i. To note items received into the account since the last meeting
 - ii. To consider the Items awaiting authorization:
 - V Waples - Salary & Expenses - £160.47
 - SCC - installation of VAS post - £150.00
 - AON - renewal of insurance - £865.55
 - and any authorised invoices coming forth
 - iii. To receive the Financial Report including Budget to Actual Statement and Bank Reconciliation
 - iv. To receive an update on the deployment of the VAS to be shared with Troston Parish Council
 - v. To consider correspondence received from a resident over the siting of the VAS and costs involved with proposed changes to move the pole or reduced the pole in height
 - vi. To receive an update on works agreed with Highways concerning flooding issues on The Street
 - vii. To receive and approve the Internal Audit on the Accounts for the year ending 31.03.16 as carried out by SALC
 - viii. To receive and approve the Accounts for the year ending 31 March 2016
 - ix. To approve and sign the Governance Statements and Accounting Statements on the Annual Return to be submitted to the External Auditors
 - x. To note the period for the Exercise of Electors Rights with regards to the Accounts for the period ending 31 March 2016
 - xi. To consider the Play Area Inspection Reports for April 2016
 - xii. To consider any matters coming forth
- 9. Councillors' reports**
 - i. To note matters raised by Councillors present
- 10. Planning Issues**
 - i. To consider the following planning application: none coming forth
 - ii. SALC - to note correspondence received from SALC over parish/town council right to appeal
- 11. Correspondence**
 - i. To consider items of correspondence coming forth

ALL MEMBERS OF THE PARISH ARE VERY WELCOME TO ATTEND THE MEETING AND RAISE ANY ISSUES OR CONCERNS FOR THE COUNCIL'S ATTENTION

Victoria S Waples
Mrs. V. S. Waples,
Clerk to the Council
25.04.2016