

# GREAT LIVERMERE PARISH COUNCIL

CLERK TO THE COUNCIL  
Tel. 01284 787178

Roundstone House  
Livermere Road  
Great Barton IP31 2SB

**The Councillors of Great Livermere Parish Council are summoned to a Parish Council Meeting  
scheduled for Tuesday 1st March 2016 in the Village Hall  
commencing @ 7.30pm**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Clerk who will instruct that they are not included in the filming.

## AGENDA

- 1. Opening Public Session** (15 Minutes Max)
- 2. County Councillor's report**
- 3. Borough Councilor's report**
- 4. Bury Rural SNT report**
- 5. Chairman's welcome**
  - i. Council to accept apologies
  - ii. Council to consent to accept apologies
- 6. Members' Declarations of Interest**
  - i. to receive disclosures of pecuniary and non-pecuniary interests including gifts of hospitality in excess of £25.
  - ii. to consider requests for dispensation for the agenda under discussion
- 7. Minutes of last meeting** to sign the minutes of the Parish Council Meeting of 26th January 2016 as a true and accurate record.
- 8. To consider applications for the vacancies in the post of Councillor**
- 9. Chairman's Communications:** to receive issues raised by the Chairman
- 10. Clerk's report**
  - i. To note items received into the account since the last meeting
  - ii. To consider the Items awaiting authorization
    - V Waples - Salary & Expenses - £241.20
    - HMRC - Jan to Mar - £109.60
    - Westcotec - VAS Unit - £1605.00
    - Suffolk Preservation Society Subs - £30.00
    - and any authorised invoices coming forth
  - iii. To receive the Financial Report including Budget to Actual Statement and Bank Reconciliation
  - iv. To receive an update on the deployment of the VAS to be shared with Troston Parish Council
  - v. To receive an update on works agreed with Highways concerning flooding issues on The Street
  - vi. To review the Council's Financial Regulations and Standing Orders with reference to recent changes in legislation
  - vii. To review the Council's Financial Risk Assessment including the Council's Asset Register
  - viii. To review the effectiveness of the internal control and the scope of internal audit
  - ix. To confirm the appointment of the Council's Independent Internal Auditor
  - x. To consider any matters coming forth
- 11. Councillors' reports**
  - i. To note matters raised by Councillors present
- 12. Planning Issues**
  - i. To consider the following planning application:  
DC/15/2309/HH - erection of a car port and storage @ 5 The Birches, Troston Road
- 13. Correspondence**
  - i. To consider items of correspondence coming forth
- 14. Closing public session** (5 Minutes Max)

**ALL MEMBERS OF THE PARISH ARE VERY WELCOME TO ATTEND THE MEETING  
AND RAISE ANY ISSUES OR CONCERNS FOR THE COUNCIL'S ATTENTION**

*Victoria S Waples*

Mrs. V. S. Waples,  
Clerk to the Council  
22.02.2016